**Doc 3: Instructions to Tenderers**

1. *Supplies/Services to be provided*

***LOT 1 – INSTALLATION OF HAND PUMPS***

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| --- | --- | --- | --- | --- |
| **S.No** | **Items** | **Specification** | **Unit** | **Per unit Qty** |
| **A** | **Bore hole and Hand pump accessories** | |  |  |
| 1 | Drilling Bore hole | Mechanical boring 3" dia bore 25 to 70 feet deep in all types of soils 15 to 20 feet water level to be ensured | Rft | 70.00 |
| 2 | Riser Pipe | High Density poly pipe (HDPE) PN 10 (1" Dia) | Rft | 70.00 |
| 3 | Leadline for Hand pump | High Density poly pipe (HDPE) PN 10 (1" Dia) | Rft | 850.00 |
| 4 | Casing Pipe & Filter Pipe | Providing & Installation of PVC-U class B blind pressure pipe (non-recycled and made of fresh polymers) of 1.25" internal dia, I/c lowering, jointing and fixing with 6" overlapping at joints. | Rft | 70.00 |
| 5 | Filter cover/net | locally available filter thread best quality | Job | 1.00 |
| 6 | End Cap | End cap UPVC | No. | 1.00 |
| 7 | Jointing solution | Jointing solution for fitting PVC pipes 250 ml | Canes | 1.00 |
| 8 | Hand Pump | (Abyar#4) manufactured recommended for Water Level 20-70 feet with complete handle, head cover, plunger assembly, nuts and bolts etc. Complete (As per need) | Set | 1.00 |
| 9 | Cone Seal | Rubber Packing Seals | No | 1.00 |
| 10 | De-watering | De-watering for cleaning of boring well by pressure pump/compressor machine Develop hand pump of size 4"i/d continuously for required discharge till reaching clean water | Job | 1.00 |
| 11 | Water Quality Analysis | By adhering to this specification, the contractor will ensure the successful installation of a hand pump that provides safe and potable water to the designated area, along with a verified water analysis report confirming the water quality Standards set by WHO (PCRWR or any government approved Lab) | Job | 1.00 |
| **B** | **Appron/Plateform for Leadline Hand pump as per approved drawing/design using below mentioned material** | | | |
| 1 | Excavation in ordinary Soil & Refilling ( 1' x 2') | Excavation and refill trenches in all kind of soil for laying lead line, Hand Pumps Platform, Soakpit will be done as per specification | Cft | 1718.75  (Community Shared) |
| 2 | PCC work (1:4:8) | PCC, cement concrete (1:4:8) including placing , compacting, finishing & curing complete in all respect | Cft | 12.19 |
| 3 | PCC work (1:2:4) | Providing and laying Plan cement concrete of compressive strength 3000 Psi with cement, sand, crush ratio 1:2:4, using approved crushed stone coarse aggregate and fine aggregate including screenings and washing of  aggregates, mixing, lifting and placing to all heights and dimensions as directed by Engineer, curing, as per technical specifications complete in all respects. | Cft | 41.65 |
| 4 | Brick Masonry with mortar (1:6) | A Class Burnt Brick (9x4.5x3) with mortor ratio 1:6 with finishing & curing complete in all respect | Cft | 136.74 |
| 5 | Plaster in 1:4 C/ Sand Mortar | Providing and applying (3/4") thick plaster on outer walls with cement mortar (1:4) CSM including surface preparation, curing, making edges, and corners, etc complete in all respects as according to specification. | sft | 91.68 |
| 6 | Railing (both side of stair/Ramp) | Mild Steel Hand rail for support on both side of Stair or 1 side of Ramp 2.5' height above step 1.5" x1.5" Square or as instructed by Engineer Incharge | Job | 1.00 |
| 7 | Cleaning Pipe including elbow | 4" dia Upvc pipe length as per need maximum upto 12 feet with concrete. | No. | 1.00 |
| 8 | Check Valve including male sockets | PVC 1 ¼”- 2" as per Engineers instruction | No. | 2.00 |
| **C** | **Sign Board / Plaque** | | | |
| 1 | Supply and installation of stainless steel (22 Gauge) Sign Board / Branding sheet with organisation / Donors logos complete as per approved Design or as instructed by Engineer Incharge. 15" x 12" | | Job | 1 |

*Closing date and time for submission of tenders:*

**1130 hours on September 20, 2024**

1. *Submission of tenders*

Tenders should reach at **Plot No. 144, Street 30, I &T Centre, Sector G-9/1, Islamabad**, on or before 1130 hrs on September 20, 2024 and should be clearly marked “TENDER SEP-24-137”

1. *Schedule of delivery*

As soon as possible

1. *Language of offers*

All tenders documents are to be submitted in English

1. *Period of validity of offers*

All bids must be valid for 90 Days from the tender submission date.

1. *Currency*

Pakistani Rupee

1. *Terms*

Cost must be given in Pak Rupees including all applicable government taxes. (WHT & GST)

Cost must be inclusive of all applicable taxes, delivery charges, loading/unloading and all other allied costs.

Taxes will be deducted at the time of payment.

Payment details of the supplier must be clearly stated e.g. to whom cheque should be addressed and if necessary.

Payment will be made after satisfactory delivery and inspection of above stated items.

Procurement committee reserves the right to change the quantities or cancel/reject any or all offers without assigning any reason.

Bidders must not be engaged in any corrupt, fraudulent, collusive or coercive practices including but not limited to applying/ bidding by multiple names / companies. If any bidder is found to be involved in such practices his/her bid may be rejected and the companies in question permanently black listed

Lowest price will not be the sole criteria; quality, delivery time and previous experience will also be considered

1. *Type of contract*

Supplies/Works Agreement

1. *Lots*

**LOT-1:** Installation of Hand Pumps

1. *Content of tenders*

-Technical Specification (experience)

-Financial Offer

-Signed Tenderers Declaration

-Company Certificate of Registration

-Completed ‘Tenderers Relevant Experience Form’

1. *Performance Guarantee*

A pay order/ demand draft in favor of “Concern Worldwide” with a value of 5% of the bid amount must also accompany the bid as Tender Guarantee. Bids received without Tender Guarantee may be rejected. If the selected bidder refuses to sign the supplies contract then Concern reserves the right to forfeit the bid security.

1. *Evaluation of tenders*

Lowest price will not be the sole criteria; the quality of Items, Delivery time period & previous experience will also be considered.

1. *Submission of samples*

Samples for construction materials will be evaluated before awarding the final contract.

1. *Cancellation of the tender procedure*

Tender evaluation committee reserves the right to cancel/reject any or all offers without assigning any reason.

1. *Data protection*

**Concern Worldwide** guarantees that all procurement activities are fully and transparently documented for internal or donor audit purposes. **Concern Worldwide** guarantees confidentiality of the procurement process.