

## Guidance for students taking part in Concern's TY Academy 2021

The following points should be noted as part of the criteria for participation and all participating students must agree to abide by these conditions.

1. Please use your first name and not an alias on screen (*you can edit the user name on a Zoom account*). If you have queries about using Zoom please contact your Concern focal person *in advance*- we are here to help!
2. The Academy is designed to be a learning experience so students are expected to contribute to discussion, engage with group activities and surveys etc. The Zoom Chat facility should be used to ask questions or share comments and there will be a summary of protocols on day one to assist you with Zoom etiquette
3. If students expect to be absent for any period or have to withdraw they should provide prior notice to Concern
4. You will require a well-lit space with some quiet so you can interact with other students and Concern staff members
5. Do not take or share screenshots during the Academy sessions unless directed by a Concern staff member
6. Only registered TY students can join the Zoom call and no other persons should appear on screen or join via audio.-do not invite friends to join the call or send passwords etc.
7. Please use a plain background for Zoom meetings -No image distortion or re use of images allowed other than as directed by Concern
8. The aim of the week is to share ideas and be inspired by each other so please be respectful of all taking part
9. Check your emails regularly- Zoom links and passwords etc will be shared via email
10. Concern has a zero tolerance policy regarding misuse of Zoom or online bullying of other participants during the sessions. Concern reserves the right to remove students from the programme. Concern will contact parents and school if students fail to log on or cause trouble

Email:[schools@concern.net](mailto:schools@concern.net)